

Jan 1, 2024 – Jun 30, 2025 Portsmouth (Hedly Street) Transfer Station Sticker Application

PLEASE PRINT CLEARLY

Name: _____ Phone: _____

Mailing Address: _____ Email Address: _____

Address of Portsmouth Property: _____ Residence? Yes ☐ or No ☐

Vehicle information (complete for each household vehicle for which a sticker is requested¹):

Plate Number: _____ State: _____ Year: _____ Make/Model: _____

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18-mth \$385 _____ Second HH Vehicle \$10¹ _____ One-Week \$50² _____ One-Day (alternate vehicle) \$0³ _____

¹Residents are allowed two 18-month stickers per household, valid through June 30, 2025.

²Weekly Transfer Station stickers are limited to disposal of solid waste and recyclables.

³Limit of six (6) One-Day (alternate vehicle) passes. Must already have purchased the 18-month pass. Fill out secondary application (including year, make, and model of alternate vehicle).

PROOF OF RESIDENCY REQUIREMENTS:

All Transfer Station sticker requests **must present a valid vehicle registration** (or copy).

Vehicle **not** registered in Portsmouth? Provide the **vehicle registration** as well as **two** of the following documents showing the resident's name and Portsmouth address:

- Utility bill • Military orders to a local base • Signed lease • Property tax bill • Automobile insurance policy
- Company letter stating the resident has exclusive use of the vehicle

PURCHASE STICKERS at the Tax Collection window or by mail.

If **purchasing by mail**, mail the following to: *Transfer Station Sticker Program, 2200 East Main Road, Portsmouth, RI 02871-1268.*

1. Completed application (this page)
2. Copy of current vehicle registration **plus**, if not registered in Portsmouth, copies of **two proof of residency** document(s) – **see above**
3. Check or money order payable to "Town of Portsmouth" for correct amount
4. **Self-addressed stamped envelope**

NOTE: The Town of Portsmouth is not responsible for stickers lost once mailed from Town Hall. **There is a \$10 fee to replace any lost sticker.**

PERMANENTLY AFFIX STICKER TO INSIDE OF LOWER PASSENGER SIDE OF WINDSHIELD

Vehicles Transferred/Windshield Replaced: Remove the current sticker from windshield and present it at Town Hall with new vehicle registration (if applicable) to obtain a free replacement sticker.

The Transfer Station is for the disposal of Portsmouth household waste only. No waste from businesses, contractors, landscapers or any form of commercial or agricultural business accepted.

Portsmouth (Hedly Street) Transfer Station Hours:

| | |
|-----------------------------------|---------------------|
| Monday, Friday & Saturday | 7:30 a.m.-4:00 p.m. |
| Tuesday & Thursday. | 7:30 a.m.-7:00 p.m. |
| Wednesday, Sunday, Major Holidays | Closed |

Those not inside the gate at closing time will be turned away.

Visit www.portsmouthri.gov for early closings due to holidays or inclement weather.

01/01/2024 – 06/30/25 PORTSMOUTH (HEDLY STREET) TRANSFER STATION GENERAL RULES

Welcome to the Portsmouth Transfer Station, a facility for the disposal of residential household waste. Waste from any form of commercial or agricultural business is not accepted at the Transfer Station. This Transfer Station is a Pay-As-You-Throw (PAYT) facility. Household waste must be disposed of in specially marked Town-approved bags that can be purchased at area stores. The below general information and rules are designed to comply with RIRRC regulations, promote safety, and facilitate the smooth/safe flow of traffic through the Transfer Station.

STICKERS: Each household must purchase a vehicle sticker for entry into the Transfer Station. Sticker sharing between households is not permitted and will be investigated. Stickers must be permanently affixed to the inside of the lower passenger side of windshield or entry will be denied. Remove past year's sticker and dispose of it before affixing new sticker. **If your vehicle is sold or windshield is replaced,** remove the sticker and return it to the Tax Collector's Office with the vehicle registration for free replacement sticker. Replacement of sticker **without** returning the old sticker is limited to one per license plate and will cost \$10.

MIXED RECYCLING: Drop off in the Transfer Station's designated Mixed Recycling pit inside the building. Accepted items: 1) paper, cardboard (flattened) and cartons 2) metal cans, lids and foil 3) glass bottles and jars and 4) plastic containers. Recyclables must be loose – NO PLASTIC BAGS. Learn more at <https://www.rirrc.org/recycling-composting-disposal/what-to-recycle-in-your-bin-cart>. Recycling is mandated by state law and fines are imposed for violations.

DIVERSION ITEMS: • books • clothing/shoes • yard waste • asphalt/brick/concrete (ABC) • construction / demolition (C&D) debris • scrap metal • **empty** propane tanks **<20 lbs** • mattresses • box springs • appliances (A/C units, dehumidifiers, dishwashers, ovens, refrigerators/freezers [with doors off], washers/dryers, water coolers) • tires • motor oil. Diversion items must be separated and placed in their designated disposal areas outside the Transfer Station building. Carpets (cut into 3' by 3' sections and bundled [tied]) and furniture (e.g., tables, couches, ottomans, chairs) go into the "Bulky Waste" bin. If item is not specifically listed above, it must be cut up and placed completely inside a PAYT bag. Certain items require a disposal fee. Please see "FEES" below prior to disposal.

YARD WASTE: Yard Waste drop off is for your personal residence ONLY and must not include your professional gardening or landscape business nor should it include yard waste from your residence if you hired someone to maintain your yard. You should NOT bring yard waste from any place of business or commercial enterprise.

Drop-off is available March 15th - December 31st. Place yard waste in paper bags or containers up to 64-gal. when transporting to the Transfer Station. Tarps/sheets to transport yard waste are not allowed. Yard waste too large to fit in bags/containers must be cut to 3' or less and bundled with biodegradable material. Tree limbs or brush greater than 3" in diameter are not accepted. Yard waste must not contain: • ABC • compost (e.g., fruits, vegetables, food waste) • dirt • plastic bags • sod • litter/trash • any invasive species, e.g., Japanese Knotweed or Garlic Mustard. For an illustrated guide to many invasive plants, as well as tips for effective weeding, visit <https://web.uri.edu/nemo/lid-and-gi/gi-maintenance/in-the-weeds-a-guide-for-maintaining-vegetation-in-stormwater-treatment-systems-in-rhode-island/>.

PROHIBITED ACTIVITIES: • loitering • scavenging • soliciting • smoking • sweeping out or cleaning of vehicles • pedestrian traffic into the Transfer Station building. Trailers of any kind and box trucks, for any reason, are not allowed. Children and pets must remain in vehicles.

FEES: The following items require a **per item fee** as they represent a cost to the Town. All fees must be paid at the Tax Collection Window at Town Hall prior to drop off at the Transfer Station. **Fees are subject to change.**

1. TIRES: Passenger tires (less than 20 inches): \$6/tire. Truck tires (20 inches to 24 inches): \$21/tire. Please remove rims.
2. MATTRESSES or BOX SPRINGS: Call the Transfer Station at (401) 293-5865 first to ensure space is available in mattress container prior to bringing recyclable mattress or box spring. When in clean, dry and in recyclable condition: **Free if placed in mattress container.** When in wet, damaged, contaminated condition or if mattress container is full: **\$70.**
3. C&D and ABC MATERIALS: See next page.

HOURS: Monday, Friday and Saturday: 7:30 a.m. to 4:00 p.m. Tuesday and Thursday: 7:30 a.m. to 7:00 p.m. Closed on Wednesday, Sunday and major holidays. Those not inside the gate at closing time will be turned away.

**FAILURE TO COMPLY WITH THESE RULES AND REGULATIONS
MAY RESULT IN LOSS OF TRANSFER STATION PRIVILEGES AND/OR FINES.**

**01/01/2024 – 06/30/25 PORTSMOUTH (HEDLY STREET) TRANSFER STATION
Construction/Demolition (C&D) and Asphalt, Brick and Concrete (ABC) Policy**

C&D and ABC are not allowed in the compactor pits and must be free of debris and litter!

The C&D and ABC drop-off bins are for **residents' personal household projects only**. Eighteen-Month Transfer Station sticker holders can receive up to six passes in total for either C&D or ABC. The Tax Collector's Office will provide the passes to 18-month sticker holders in person by request on an as-needed basis. A C&D or ABC pass is good for one "load" of C&D or ABC, which must be disposed of in the corresponding bin. Each load must be in containers and volume may not exceed **32 gallons**. Any additional container up to and including 32 gallons of C&D or ABC may be disposed of in the corresponding bin for a \$50 fee by purchasing additional pass(es) at the Tax Collector's Office.

Weekly Transfer Station sticker holders are limited to disposal of solid waste and recyclables.

Residents may purchase additional passes at the Tax Collector's Office in Town Hall located at 2200 East Main Road, open Monday through Wednesday (8:30 a.m. to 4:30 p.m.), Thursday (8:30 a.m. to 6:30 p.m.), and Friday (8:30 a.m. to 2:30 p.m.).

Please provide your pass(es) to the gate guard when you arrive at the Transfer Station to dispose of your C&D or ABC. The Town of Portsmouth is not responsible for lost passes.

C&D is limited to: • wood (including painted, treated and coated wood and wood products) • wall coverings • plaster • sheetrock/wallboard/drywall (less than 5% in a load, by volume) • plumbing fixtures • non-asbestos insulation • roofing shingles and other roofing coverings • glass • electrical wiring and components (containing no hazardous waste) and • pipe and metals that are incidental to any of the items listed above.

If possible, please strip C&D products of metal and place metal in "Scrap Metal" bin.

C&D loads absolutely cannot contain items regulated as hazardous waste such as: • asbestos • electrical fixtures containing hazardous liquids such as fluorescent light ballasts or transformers for fluorescent lights • 55-gallon drums • fuel tanks • solvents • non-latex paints/paint cans • any container with more than 1 inch of residue remaining on the bottom • fiberglass shower/tubs • boats • hard plastic.

ABC is limited to: • asphalt • brick • concrete • ceramics (e.g., tile) • clay pots • pottery • rock.

ELECTRONIC WASTE (E-WASTE) AND HAZARDOUS WASTE (LIQUID OR SOLID) ARE NOT ACCEPTED AT THE PORTSMOUTH TRANSFER STATION! Visit <https://indiecycle.blogspot.com> or <https://atoz.rirrc.org/items/e-waste> for how to dispose of various types of electronic waste. Visit www.rirrc.org/ecodepot for how to dispose of various types of hazardous waste.

Visit the "Transfer Station & Solid Waste" page at <https://portsmouthri.gov/182/Transfer-Station-Solid-Waste> for detailed additional information about services the Town of Portsmouth offers at the Transfer Station, including "Frequently Asked Questions" in the right-hand sidebar, which are listed directly at <https://portsmouthri.gov/Faq.aspx?TID=25>.

For detailed additional information about what can be recycled and diverted visit <https://atoz.rirrc.org>.